Instructions for AAMAS2003 ECA Workshop

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Abstract

This document contains the instructions for preparing a camera-ready manuscript for the ECA as individuals Workshop of AAMAS2003. The document itself conforms to its own specifications, and is therefore an example of what your manuscript should look like. Authors are asked to conform to all the directions reported in this document.

1 Credits

This document has been adapted from the instruction for ACL-02 proceedings by Norbert Reithinger, Giorgio Satta, and Roberto Zamparelli. The ACL-01 instructions was elaborated from similar documents used for previous editions of the ACL and EACL annual meetings. Those versions were written by several people, including John Chen, Henry S. Thompson and Donald Walker. Additional elements were taken from the formatting instructions of the Xth *International Joint Conference on Artificial Intelligence*.

2 Introduction

The following instructions are directed to authors of papers accepted for publication in the AAMAS2003 workshop. All authors are required to adhere to these specifications. Since the proceedings will appear in electronic form, authors are required to provide a Web-ready Portable Document Format (PDF) version of their paper.

3 General Instructions

Manuscripts must be in two-column format. Exceptions to the two-column format include the title, authors' names and complete addresses, which must be centered at the top of the first page, and any full-width figures or tables (see the guidelines in Subsection 3.4). **Type single-spaced.** Start all pages directly under the top margin. See the guidelines regarding formatting the first page.

Do not put page numbers on the manuscript.

The maximum length of a manuscript is four (4) pages for the workshop (see Subsection 3.3 for exact page layout and Section 4 for additional information on the maximum number of pages).

3.1 Electronically-available resources

A Microsoft Word template file is available at http://www.vhml.org/workshops/AAMAS2003/AAMAS2003_eca.dot. A sample document is also available at http://www.vhml.org/workshops/AAMAS2003/AAMAS2003_eca.doc We strongly recommend the use of these style files, which have been appropriately tailored for the AAMAS2003 workshop proceedings.

3.2 Format of Electronic Manuscript

For the production of the electronic manuscript you must use Adobe's Portable Document Format (PDF). This format can be generated from postscript files: on Unix systems, you can use ps2pdf for this purpose; under Microsoft Windows, Adobe's Distiller can be used. Note that some word processing programs generate PDF which may not include all the necessary fonts (esp. tree diagrams, symbols). When you print or create the PDF file, there is usually an option in your printer setup to include none, all or just non-standard fonts. Please make sure that you select of the option of including ALL the fonts. *Before sending it, test your* PDF *by printing it from a computer different from the one where it was created.* Moreover, some word processor may generate very large postscript/PDF files, where each page is rendered as an image. Such images may reproduce poorly. In this case, try alternative ways to obtain the postscript and/or PDF. One way on some systems is to install a driver for a postscript printer, send your document to the printer specifying "Output to a file", then convert the file to PDF.

For reasons of uniformity, Adobe's **Times Roman** font should be used. In $L^A T_E X2e$ this is accomplished by putting

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\usepackage{times}
\usepackage{latexsym}
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in the preamble.

Additionally, it is important to specify the A4 page size when formatting the paper. When working with dvips, for instance, one should specify -t a4.

3.3 Layout

Prepare your manuscript two columns to a page, in the manner these instructions are printed. The dimensions for a page are:

- ?? Left and right margins: 2cm
- ?? Top margin:2 cm
- ?? Bottom margin: 2 cm
- ?? Columns width: 8.25cm
- ?? Column height: 29.7 cm
- ?? Gap between columns: 0.5 cm

3.4 The First Page

Center the title, author's name(s) and affiliation(s) across both columns. Do not use footnotes for affiliationsUse the two-column format only when you begin the abstract.

Title: Place the title centered at the top of the first page, in a 15-point bold font. Long title should be typed on two lines without a blank line intervening. Approximately, put the title at 2 cm from the top of the page, followed by a blank line, then the author's names(s), and the affiliation on the following line. Do not use only initials for given names (middle initials are allowed). The affiliation should contain the author's complete address,1.5cm between the affiliation and the body of the first page.

Abstract: Type the abstract at the beginning of the first column. The width of the abstract text should be smaller than the width of the columns for the text in the body of the paper by about 0.1 cm on each side. Center the word **Abstract** in a 12 point bold font above the body of the abstract. The abstract should be a concise summary of the general thesis and conclusions of the paper. It should be no longer than 200 words.

Text: Begin typing the main body of the text immediately after the abstract, observing the two-column format as shown in the present document. Type single spaced.

Indent when starting a new paragraph. For reasons of uniformity, use Adobe's **Times Roman** fonts, with 10 points for text and subsection headings, 12 points for section headings and 15 points for the title. If Times Roman is unavailable, use **Computer Modern Roman** L^{A}T$_E$X2e's default; see section 3.2 above). Sections

Headings: Type and label section and subsection headings in the style shown on the present document. Use numbered sections (Arabic numerals) in order to facilitate cross references. Number subsections with the section number and the subsection number separated by a dot, in Arabic numerals. Do not number subsubsections.

Citations: Follow the "Guidelines for Formatting Submissions" to *Computational Linguistics* that appears in the first issue of each volume, if possible. That is, citations within the text appear in parentheses as (Gusfield, 1997) or, if the author's name appears in the text itself, as Gusfield Gusfield (1997). Append lowercase letters to the year in cases of ambiguities. Treat double authors as in (Aho and Ullman, 1972), but write as in (Chandra et al., 1981) when more than two authors are involved. Collapse multiple citations as in (Gusfield, 1997; Aho and Ullman, 1972).

References: Gather the full set of references together under the heading **References**; place the section before any Appendices, unless they contain references. Arrange the references alphabetically by first author, rather than by order of occurrence in the text. Provide as complete a citation as possible, using a consistent format, such as the one for *Computational Linguistics* or the one in the *Publication Manual of the American Psychological Association (* American Psychological Association, 1983). Use of full names for authors rather than initials is preferred. A list of abbreviations for common computer science journals can be found in the ACM *Computing Reviews* (Association for Computing Machinery, 1983).

Appendices: Appendices, if any, directly follow the text and the references (but see above). Letter them in sequence and provide an informative title: **Appendix A. Title of Appendix**.

Acknowledgement sections should go as a last section immediately before the references. Do not number the acknowledgement section.

3.5 Footnotes

Footnotes: Put footnotes at the bottom of the page. They may be numbered or referred to by asterisks or other symbols.[1] Footnotes should be separated from the text by a line . [2]

3.6 Graphics

Illustrations: Place figures, tables, and photographs in the paper near where they are first discussed, rather than at the end, if possible. Wide illustrations may run across both columns.

Captions: Provide a caption for every illustration; number each one sequentially in the form: "Figure 1. Caption of the Figure." "Table 1. Caption of the Table." Type the captions of the figures and tables below the body, using 10 point text.

4 Length of Submission

Four pages (4) is the maximum length of papers for the workshop. All illustrations, references, and appendices must be accommodated within these page limits, observing the formatting instructions given in the present document. Papers that do not conform to the specified length and formatting requirements are subject to be rejected without review.

References

Alfred V. Aho and Jeffrey D. Ullman. 1972. *The Theory of Parsing, Translation and Compiling*, volume 1. Prentice-Hall, Englewood Cliffs, NJ.

American Psychological Association. 1983. *Publications Manual*. American Psychological Association, Washington, DC.

Association for Computing Machinery. 1983. *Computing Reviews*, 24(11):503-512.

Ashok~K. Chandra, Dexter~C. Kozen, and Larry~J. Stockmeyer. 1981. Alternation. *Journal of the Association for Computing Machinery*, 28(1):114-133.

Dan Gusfield. 1997. *Algorithms on Strings, Trees and Sequences*. Cambridge University Press, Cambridge, UK.

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[1] This is how a footnote should appear.

[2] Note the line separating the footnotes from the text.